

Desert Garden Elementary

Desert Garden Elementary in Glendale have integrated the common language of PBIS into the very fabric of their school by including it in both the Student/Parent Handbook and the Faculty Handbook.

Here are excerpts from each document detailing Desert Garden's common language for students and staff:

THE FAB FOUR

- BE RESPECTFUL AND KIND TO YOURSELF AND OTHERS
- BE CARING AND RESPONSIBLE
- BE SAFE
- DO YOUR BEST

Excerpted from...

2002-2003

Desert Garden School

Parent-Student Handbook

-BEHAVIOR-

Desert Garden believes that all students can exhibit appropriate school behaviors. Our job is to not only tell them what those behaviors are, but to teach them what positive behavior looks like. Students will learn these expectations at different times based on their developmental level and their experiences outside of school. Students should expect consequences as a part of learning what is right and wrong. Please refer to the GESD Student-Family Handbook for a range of consequences that our district feels are appropriate. Parents and teachers must work together to model and teach appropriate behavior.

THE FAB FOUR

- BE RESPECTFUL AND KIND TO YOURSELF AND OTHERS
- BE CARING AND RESPONSIBLE
- BE SAFE
- DO YOUR BEST

The FAB FOUR represent what good behavior is at Desert Garden. Below are some examples of what the FAB FOUR looks like in action.

- Students walk on the sidewalk.
- Skateboards, scooter, roller blades, and bikes are not used on campus.
- Students do not fight or exhibit aggressive behavior.
- Profanity is not used on campus.
- Students show compassion towards others.
- Hats are worn outside only.
- Electronic devices are left at home.
- Students follow the direction of all teachers and assistants on campus.
- All teachers share in the responsibility of enforcing positive behavior.

Safety

We must have a safe environment in order to learn. To that end please remember that any type of dangerous weapon, such as guns, knives, firecrackers, bullets, or flammable liquids are not allowed on campus. Alcohol and illicit drugs are not to be used or in possession of anyone on campus. The school reserves the right to conduct an appropriate search if we have suspicion to believe that students are in possession of prohibited materials.

Also, here is an excerpt from the draft of the Desert Garden Faculty Handbook...(Be sure to look at their office referral procedures.)

DISCIPLINE/BEHAVIOR

Dealing with student behavior is part of our job. Desert Garden believes that all students can exhibit appropriate school behaviors. Our job is to not only tell them what those behaviors are, but to teach them what positive behavior looks like. Students will learn these expectations at different times based on their developmental level and their experiences outside of school. Students should expect consequences as a part of learning what is right and wrong. We must work together with our families to model and teach appropriate behavior.

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The book, *The Self-Control Classroom: Understanding and Managing the Disruptive Behavior of All Students, Including Those with ADHD* by John Shanken-Kaye and James Levin is an excellent resource. The Glendale Elementary School District has a "Discipline Matrix" which is included in this handbook.

The following behavior management resources are available at Desert Garden:

- The Second Step curriculum is used to teach students empathy and anger management.
- Project RIDE is a resource available to every teacher on the computer and suggests specific interventions for various discipline problems.
- Creative Spirit is used to promote healthy cooperative play and problem solving.

Personal Discipline

- Our goal is to assist students in achieving self-discipline. Always remind students that with rights comes responsibility.
- True discipline means to teach.
- Develop community and establish relationships with your students.
- Students exhibit respect for the staff and our expectations if we set the example for them.
- The most effective intervention is to keep students on task and busy.
- Students may be referred to the office when:

Physical Assault, with injury

Possession of a weapon

Possession of drugs and alcohol

Following appropriate classroom management procedures

· Inappropriate Office Referrals include:

Gum Chewing
Vulgar Language

· Use interventions before consequences*
· Appropriate Consequences for Classroom Disruptions include:

Quiet area in the classroom - Parent may be notified.
Loss of privileges - Parent may be notified
Sent to Partner Classroom - Parent will be notified.

· Please keep the administration informed of chronic behavior problems and the steps you have taken. Student Study Teams will be developed to assist teachers as needed.

All staff members must use Discipline Referral Forms when requesting assistance from the administration. Please remember:

· Send the Discipline Referral Form to the office, not the child (the child will be called to the office);
· Emergencies will be handled on an individual, as-needed basis; and,
· Children sent to the office without a Discipline Referral Form will be returned to class unless other arrangements have been made.